

Herefordshire Council Annual Audit Plan 2016-17		
Audit Type and Area	Number of days	Cost £
Key Financial Control Audits		
Main Accounting	15	3,750
Account Payable	20	5,000
Accounts Receivable	20	5,000
Council Tax	20	5,000
NNDR – follow up	8	2,000
Housing and Council Tax Benefits	20	5,000
Payroll	20	5,000
Treasury Management – follow up	5	1,250
Capital Accounting	10	2,500
TOTAL	138	34,500
Operational Audits		
Economy, Communities & Corporate		
Use of Agency Staff	15	3,750
Nottingham Rehab Contract Review	15	3,750
Recruitment Contracts	15	3,750
Concessionary Fares	15	3,750
Food Safety	15	3,750
Car Parking Income and Enforcement	20	5,000
S106 Agreements	15	3,750
TOTAL	110	27,500
Adults Wellbeing Service		
Client Finances	20	5,000
Complex Care (LD)	20	5,000
Brokerage	20	5,000
Contract Management	20	5,000
Pre-Paid Cards (Direct Payments)	15	3,750
Public Health Contracts	20	5,000
Telecare – Living Aids and Equipment	15	3,750
Transitions – Corporate	20	5,000
Hospital Discharges	15	3,750
Deferred Payments	20	5,000
Better Care Fund	15	3,750
Residential and Nursing care	20	5,000
TOTAL	220	55,000

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Audit Type and Area	Number of days	Cost £
Operational Audits contd.		
Children's Wellbeing Service		
Schools Financial Value Standard Governance	24	6,000
Early years Funding	20	5,000
Children Missing Education	25	6,250
Looked after Children	20	5,000
Direct Payments/Personal Budgets	20	5,000
TOTAL	109	27,250
Fraud/Governance Audits		
National Fraud Initiative	5	1,250
Performance Management Framework – PIs – Corporate	30	7,500
Cash Handling and Collection – Corporate	15	3,750
TOTAL	50	12,500
Grant Work		
Heat Network Delivery Units	5	1,250
Local Transport Block Funding	5	1,250
Redundant Building Grant Scheme – Round 4	7	1,750
Troubled Families – 3 claims 2016-17	15	3,750
TOTAL	32	8,000
IT Audits		
Framework-i Mosaic Upgrade – Implementation and Assurance	25	6,250
Public Services Network (PSN) Submission	10	2,500
Protection from Malicious Code	10	2,500
Business Continuity/Disaster Recovery	30	7,500
ICT Access – Change to role and leavers	10	2,500
TOTAL	85	21,250
Follow Up Audits		
Licensing	7	1,750
Auto Pension Enrolment follow up and new rule change.	10	2,500
Modern records	4	1,000
Home to School Transport	7	1,750
Financial Assessments	8	2,000
TOTAL	36	9,000
Contingency		
Contingency for additional audit work	30	7,500
TOTAL	30	7,500

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Management		
Corporate/ General Advice	15	3,750
Committee Reporting and attendance	25	6,250
Planning /Client Liaison	45	11,250
External Audit liaison	5	1,250
TOTAL	90	22,500
PLAN TOTAL	900	225,000